

Policy and Resources Committee Work Plan 2019-20

This is an outline plan to facilitate forward planning of reports to the Policy and Resources Committee.

Date	Report Title	Dept/Section	How Often?	Date Due	Comments
12 December 2019	Financial Monitoring Reports Pack	Financial Services	Every Meeting except May	12 November 2019 – SMT Pre-Agenda 19 November 2020 – Pre-Agenda 3 December 2019 – Meeting	
	Budget Outlook	Financial Services	Every Meeting		
	Performance Report FQ2		Quarterly		
	Service Planning 2020-23	Customer and Support Services	Annual		
	Community Empowerment (Scotland) Act 2015 – Expressions of Interest / Asset Transfer Requests Annual Report	Commercial Services	Annual		
	Economic Impact Assessment of the Rural Resettlement Fund	Economic Development			
	Update on Rural Growth Deal	Development and Economic Growth			
	Strategic Events and Festivals Fund – Round 2 2020/21 Fund	Development and Economic Growth			
	Lismore Ferry Replacement	Roads and Infrastructure			
	Crown Estates Fund	Development and Economic Growth			
	Climate Change Environmental Action group – Plan of Activity	Recommendation from Climate Change Group			
	Car Park at Tarbert Harbour	Recommendation to come from MAKI			Area Committee Manager (SB) advised that recommendation will come forward to meeting on 12 December 2019 (28.08.19)
	Front Green, Lochgilphead	Recommendation to come from MAKI			Area Committee Manager (SB) advised that recommendation

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					will come forward to meeting on 12 December 2019 (28.08.19)
	Town Centre Capital Fund	Development and Economic Growth			
	Third Sector Recycling Services	Roads and Infrastructure Services			Council June 2019 – Instructs officers to report to Policy and Resources committee on options for service delivery post March 31 st 2020 once an evaluation of those options has been completed.
	Helensburgh Waterfront Development (HWD) - Development Funding (Scottish Power Electric Supply	Commercial Services			
	Rothesay Pavilion	Commercial Services			
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
20 February 2020 (Budget)	Financial Report Monitoring Pack	Financial Services	Every meeting except May	21 January 2020 – SMT Pre-Agenda	
	Budget Pack	Financial Services	Annual	4 February 2020 – Pre-Agenda	
	Treasury Management and Investment Strategy	Financial Services	Annual	11 February 2020 - Meeting	
	Six Monthly report on Cash Flow Support Loans	Financial Services	Annual		
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
14 May 2020	Budget Outlook	Financial Services	Every Meeting	14 April 2020 – SMT Pre-Agenda	
	Performance Report FQ3 and FQ4		Quarterly	21 April 2020 – Pre-Agenda	

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					5 May 2020 - Meeting	
Date	Report Title	Dept/Section	How Often?	Date Due	Comments	
TBC August 2020	Financial Report Monitoring Pack	Financial Services	Every meeting except May	TBC		
	Budget Outlook	Financial Services	Every Meeting			
	Performance Report FQ1		Quarterly			
	Service Annual Performance Reviews	Customer and Support Services	Annual			
	Strategic Risk Register	Financial Services	Annual			
Date	Report Title	Dept/Section	How Often?	Date Due	Comments	
TBC October 2020	Financial Monitoring Reports Pack	Financial Services	Every Meeting except May	TBC		
	Budget Outlook	Financial Services	Every Meeting			
	Budget 2020-21 Savings Options	Financial Services	Annual			
	Community Choices/Participatory Budgeting	Financial Services	Annual			
	Budget Consultation	Customer and Support Services	Annual			
	Procurement Strategy and Sustainable Procurement Policy	Legal and Regulatory Support	Annual			
Date	Report Title	Dept/Section	How Often?	Date Due	Comments	
TBC December 2020	Financial Monitoring Reports Pack	Financial Services	Every Meeting except May	TBC		
	Budget Outlook	Financial Services	Every Meeting			
	Performance Report FQ2		Quarterly			
	Service Planning	Customer and Support Services	Annual			

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Future Items – Date to be determined.					
	IHR Policies: <ul style="list-style-type: none"> • Attendance Management Policy • Secondment Policy 	Customer and Support	As required	TBC	Date to be confirmed.
	Annual Report on Asset Transfer Requests and Enquiries	Commercial Services	Annual	TBC	TBC